OEW Installation Instructions
Revised 06.21.2006
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SSC Test Account - StandAlone

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Workstation:

1.0   Download the latest version of OEW from www.irpws.com and
        save it to the Desktop.

2.0   Double-click the PWSSetup.msi file to run.

3.0   Accept all defaults, select "I Agree" when prompted for the
        license agreement.

4.0   From the Desktop, find the new IR icon labeled "PWS" and
        double-click to start OEW. This will start the installation of Microsoft
        Access Runtime, click OK to continue the Access Runtime installation.

5.0   Once OEW starts, the User Preferences dialog box will automatically appear
        the first time.

6.0   Enter the following information:

        A. Username - first initial + last name, no spaces (ex: gguthrie)

        B. Server - smtp-us.ingerrand.com

        C. E-mail Address - Use your IR e-mail address (ex: glenn_guthrie@irco.com).

        D. Steelcraft Customer # - OO3500
           (Note: Do not try to use a distributor's customer number)

        E. These are the only items you fill out under User Preferences.

7.0   Click OK.

8.0   At the top of the screen, choose "Help," then "About PWS." Click on the
        IR Logo and confirm you see "Test Mode Enabled" to the right.

9.0   Click OK and close OEW.

10.0   Delete the PWSSetup.msi file from the Desktop.

Note: The installation is now complete. If you choose to open the program
        prior to your training session, there are a few thing's you need to know:

        1. OEW is a very big program and takes a minute or two to open. Be patient,
           do not double-click the icon again.

        2. When OEW is opened it will automatically check for updates. If your
           computer does not have an Internet connection, you will get an error message
           "Error Checking OEW Update Status." Just click OK to continue.

        3. When OEW is opened, the "Which would you like to do?" box is presented.
           You have to choose either "Create a New Job" or "Open an Existing Job."

        4. Since this is the first time to open the program, choose "Create a New Job."
           When prompted for the file name enter; Install Test and click Save.

        5. Then, click "Create New Order" on the left side of the screen.

        6. That's just enough to get you started, the rest will be covered in training.